

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
APRIL 26, 2011 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:08 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

J. Neil Campbell, President - present	(Operations Committee)
Richard M. Ritter, Vice President – present	(Finance Committee)
Diane M. Brownfield – present	(Education & Community & Student Rel. Comm.)
Joseph E. Dunn, Jr. – present	(Finance Committee)
Paul L. Johnson - present	(Operations Committee)
Laurie C. Knecht – present	(Operations Committee)
Robert M. Knecht - present	(Education & Community & Student Rel. Comm.)
William A. Sweigart – present	(Finance Committee)
Dr. Tonya Thames Taylor – present	(Education & Community & Student Rel. Comm.)

Student Representatives:

Kelsey McKee – present	Senior Class Representative
Vinasia Miles – present	Junior Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 22, 2011 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes Approved Vote: 9-0-0
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Motion: Diane Brownfield Second: Laurie Knecht Vote: 9 – 0 - 0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

1. Mary Beth Guiseppa – spoke about the class size proposal and uniform code proposal
2. Ann Wuertz – opposed the class size proposal
3. Debbie Kent – spoke against the Graystone Academy revocation
4. Jack Stollsteimer – opposed the Graystone Academy revocation
5. Shawn Wright - opposed the Graystone Academy revocation
6. Kim Cleaver - opposed the Graystone Academy revocation
7. Jackie Viebahn - opposed the Graystone Academy revocation
8. Vilmarie Oldana - spoke against the Graystone Academy revocation
9. Karen Stokes - opposed the Graystone Academy revocation
10. Jim Caldwell – Asked for clarification concerning the two resolutions

EXECUTIVE SESSION

An Executive Session was held on Tuesday, April 26, 2011 from 6:00 to 7:00 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Mr. Richard W. Como.

IMPORTANT DATES

Date	Time	Meetings	Place
May 10, 2011	6:00 PM	All Committee Meetings	9/10 Center Auditorium
May 24, 2011	7:00 PM	School Board Meeting	9/10 Center Auditorium
May 30, 2011	~	Memorial Day Observed	All Schools & Offices Closed

BOARD PRESIDENT’S REPORT

Presentation by the Friendship Elementary School Students - Jason Palaia, Principal.
 Board President Campbell spoke about the budget dilemma.

SPECIAL REPORTS

- Board Vice President Rick Ritter provided a power point presentation concerning the budget and the media coverage.
- Mr. Como, Dr. Romaniello, Dr. Powell and Ms. Marcus spoke about the four-day school week.

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Vinasia Miles.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. G. CCIU Occupational Education Budget
- 2. I. Summer Hours and Limited Building Utilization
- 2. J. Early Retirement Incentive Program
- 2. K. Resolution Opposing Senate Bill 1
- 2. L. Resolution Supporting Legislation
- 3. A. Class Size Increase
- 3. C. Graystone Academy Charter School
- 3. D. Appointment of Hearing Examiner
- 4. A. Change of Bell Times
- 5. A. Elementary Uniform Dress Code
- 5. B. Student Discipline Hearings

Consent Agenda
Approved
Vote: 9-0-0

Motion: Diane Brownfield Second: Laurie Knecht Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending March 31, 2011.

Fund	Paid
General Fund – 10	\$ 5,342,323.72
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	398,047.79
Capital Projects Fund 34 / 2010 GOB	169,262.95
New Capital Reserve Fund 38	0.00
Food Service – 51	112,376.02
Trust Fund – 71	0.00
Student Activities Fund – 81	46,052.32
Agency Fund – 89	9,473.21
TOTAL	\$ 6,077,536.01

B. Treasurer's Report

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer's Report as submitted for the month ending March 31, 2011.

C. Schedule of Investments

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending March 31, 2011.

D. Budget Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers as submitted for March 31, 2011, in the amount of \$604,120.50.

E. Student Parking Fees 2011-2012

RECOMMEND MOTION: That the Board of School Directors approves the student parking fee at the Campus for the 2011-2012 school year in the amount of \$80.00 (same as it has been since 2007-08).

F. Chester County Intermediate Unit 2011-2012 Core Services Budget Adoption

RECOMMEND MOTION: That the Board of School Directors approves the 2011-2012 Chester County Intermediate Unit Core Services Budget in the amount of \$16,580,711 (3.6% decrease); CASD's contribution will be \$50,535 (same as 2009-10 and 2010-11).

G. Chester County Intermediate 2011-2012 Occupational Education Budget Adoption

RECOMMEND MOTION: That the Board of School Directors approves the 2011-2012 Chester County Intermediate Unit Occupational Education Budget in the amount of \$22,559,582 (1.4% increase); CASD's contribution will be \$2,388,490 (CASD's share is increasing by 4.5% with 3.00% of that percentage being the enrollment increasing – from 118 to 122).

Chester County IU 2011-12 Occupational Budget
Approved
Vote: 8-1-0 Opposed: R. Knecht

Motion: Rick Ritter

Second: Diane Brownfield

Vote: 8-1-0

H. 2011-2012 Football/Sports Accident & Voluntary Student Accident Insurance

RECOMMEND MOTION: That the Board of School Directors approves the purchase of football/sports accident and voluntary student accident insurance from American Management Advisors with the following rates for the 2011-2012 school year: Football/Sports Total: \$10,988 (\$9,765 Base Premium, \$1,223 Catastrophic; The overall increase from last year is \$465.00) and Voluntary Plan (K-12): School Hours - \$24; 24-Hour - \$85.

I. Summer Hours and Limited Building Utilization

RECOMMENDED MOTION: That the Board of School Directors approves changing to four (4) ten-hour (10) days with all buildings closed on Fridays during the summer and to restrict summer school usage to one (1) elementary building (Friendship) and one (1) secondary building (9/10 Center). The reason for this action is to save energy, estimated to be approximately sixty-seven thousand (\$67,000) dollars.

Summer Hours & Limited Bldg Utilization
Approved
Vote: 8-1-0 Opposed: R. Knecht

Motion: Paul Johnson

Second: Diane Brownfield

Vote: 8-1-0

J. Early Retirement Incentive Program

RECOMMENDED MOTION: That the Board of School Directors approves an early retirement incentive program for all eligible full-time employees who retire under the provisions of the Public School Employees' Retirement System and are at least fifty-three (53) years old with ten (10) years of service in the Coatesville Area School District. (*Enclosure*)

Early Retirement Incentive Program
Approved
Vote: 7-2-0 Opposed: Brownfield, R. Knecht

Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 7-2-0

K. Resolution Opposing Senate Bill 1

RECOMMENDED MOTION: That the Board of School Directors adopts the attached resolution opposing Senate Bill 1 and any other legislation or any effort by the General Assembly to implement a tuition voucher program. (*Enclosure*)

Resolution Opposing Senate Bill 1
Approved
Vote: 7-2-0 Opposed: Dunn, R. Knecht

Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 7-2-0

L. Resolution Supporting Legislation Empowering Districts To Adjust To Lower State Funding Levels

RECOMMENDED MOTION: That the Board of School Directors adopts the attached resolution supporting proposed legislation empowering local school districts to take action necessary to balance school budgets with the least disruption in educational programs; such bills include but are not limited to HB 855, HB 709, and SB 857. (*Enclosure*)

Resolution Empowering Districts to Adjust to Lower Funding Levels
Approved
Vote: 8-1-0 Opposed: Dunn

Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 8-1-0

M. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Domsohn, Jr., Stephen, Technology Associate for the Coatesville Area Senior High School. Letter Dated: 4/1/11. Reason: Personal. Effective: 4/15/11.
- 2) Perry, Anna, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 3/18/11. Reason: Personal. Effective: 3/17/11.

b. FEDERATION

- 1) Trego, Matthew, Labor Pool for the Coatesville Area School District. Letter Dated: 3/25/11. Reason: Personal. Effective: 3/25/11.

c. EXTRA DUTY

- 1) Alexander, Amanda, 9th Grade Cheerleading Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/15/11. Reason: Personal. Effective: 3/15/11.
- 2) Snyder, John Allen, Co-Assistant Football Coach for the Coatesville Area Senior High School CAMPUS. Letter Dated: 3/11/11. Reason: Personal. Effective: 3/11/11.
- 3) Wiseman, Nicole, Assistant Girls Soccer Coach for the Coatesville Area Senior High School. Letter Dated: 3/25/11. Reason: Personal. Effective: 3/25/11.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. FEDERATION

- 1) Prescott, Heather, Food Service Substitute for the Coatesville Area School District. Salary: \$9.00/hr. Effective: 4/27 /11. SP4: Approved.

3. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. NON CERTIFIED

- 1) Jackson, Karen, Administrative Assistant for the Coatesville Area School District Business Office. Letter Dated: 3/29/11. Reason: FMLA. Effective: 3/31/11 – 5/26/11.

b. CATA

- 1) Anyan, Malaika, 4th Grade Teacher for the King's Highway Elementary School. Letter Dated: 3/8/11. Reason: Childbearing/Childrearing Leave. Effective: 3/21/11 – 1/19/12.
- 2) McGibboney, Aesha, Guidance Counselor for the South Brandywine Middle School. Letter Dated: 3/28/11. Reason: FMLA. Effective: 3/30/11 – 4/12/11.
- 3) Stewart, Douglas, Social Studies Teacher for the Scott Middle School. Letter Dated: 2/28/11. Reason: FMLA. Effective: 2/16/11 – 4/26/11.
- 4) Valentine, Tracey, 3rd Grade Teacher for the Rainbow Elementary School. Letter Dated: 3/22/11. Reason: FMLA. Effective: 4/6/11 – 6/15/11.

c. CATSS

- 1) Hubert, Joan, 6.5 Hour Special Education One-On-One Aide for the Gordon Education Center. Letter Dated: 3/17/11. Reason: FMLA. Effective: 2/4/11 – 3/31/11.
- 2) Souders, Denise, 6.5 Hour Special Education Classroom Aide for the North Brandywine Middle School. Letter Dated: 3/1/11. Reason: FMLA/Unpaid Leave of Absence. Effective: 2/14/11 – 6/14/11.
- 3) Spann, Douglas, 6.5 Hour Special Education One-On-One Aide for the Scott Middle School. Letter Dated: 2/2/11. Reason: FMLA. Effective: 1/10/11 – 4/10/11.
- 4) Taylor, Lorita, Principal's Secretary for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Letter Dated: 3/21/11. Reason: FMLA. Effective: 2/16/11 – 4/15/11.

d. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 3/2/11. Reason: Extended Medical Leave of Absence. Effective: 2/21/11 – 3/18/11.
- 2) Thomas, Marquis, Custodian for the South Brandywine Middle School. Letter Dated: 3/11/11. Reason: FMLA. Effective: 3/14/11 – 4/1/11.

5. **Voluntary Transfers:**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

6. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Lee, Jason, move from Custodian "D" @ \$18.68/hr. for the South Brandywine Middle School to Custodian "C" @ \$19.07/hr. Effective: Retroactive to 2/24/11.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Class Size Increase**

RECOMMENDED MOTION: That the Board of School Directors approves the increase of district-wide class sizes one (1) in K to 2 and by three (3) in all other grades, effective 2011-12. (*Enclosure*)

Class Size Increase Approved Vote: 8-1-0 Opposed: R. Knecht
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Motion: Paul Johnson

Second: Dr. Tonya Taylor

Vote: 8-1-0

B. Parent Involvement Plans

RECOMMENDED MOTION: That the Board of School Directors approves the Parent Involvement Plans for the Coatesville Area School District and for each of the Title I schools in effect through June 30, 2012.

C. Graystone Academy Charter School

RECOMMENDED MOTION: That the Board of School Directors shall consider whether Graystone Academy Charter School's charter should be revoked pursuant to 24 P.S. sec. 17-1729-A and to that end approves the issuance of a Notice of Revocation retroactive to March 16, 2011.

Graystone Academy Approved Vote: 8-1-0 Opposed: R. Knecht
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Motion: Dr. Tonya Taylor Second: Paul Johnson

Vote: 8-1-0

D. Appointment of Hearing Examiner

RECOMMENDED MOTION: That the Board of School Directors hereby appoints James Prendergast, Esquire, as Hearing Examiner in the matter concerning the potential revocation of Graystone Academy Charter School's charter. Mr. Prendergast shall preside over the hearing in accordance with the mandates of 24 P.S. sec 17-1729-A(c), allow an opportunity for cross examination, and issue proposed findings of fact and conclusions of law. This Board of School Directors will in turn review the entire record, review the proposed findings of fact and conclusions of law and shall make an independent ruling based upon the entire record in accordance with Lewis v. School District of Philadelphia, 690 A.2d 814 (Cmwlth. Ct. 1997).

Appointment of Hearing Officer Approved Vote: 8-1-0 Opposed: R. Knecht
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Motion: Diane Brownfield Second: Paul Johnson

Vote: 8-1-0

4. OPERATIONS COMMITTEE (Laurie Knecht, Chair)

A. Change of Bell Times and Consolidation of Bus Stops

RECOMMENDED MOTION: That the Board of School Directors approves the changes in bell times by fifteen (15) minutes and consolidation of some bus stops. This action would save the District eight (8) buses and approximately three hundred eighty thousand (\$380,000) dollars. (*Enclosure*)

Change of Bell Times/ Consolidation of Bus Stops Approved Vote: 8-1-0 Opposed: R. Knecht
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Motion: Diane Brownfield Second: Paul Johnson

Vote: 8-1-0

B. Change Order No. 4-004 at Coatesville Area Senior High School

RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. 4-004 with Gooseworks, Inc. (Electrical Contractor) at Coatesville Area Senior High School for additional storage for CCTV. The cost is offset by allowances. (*Enclosure*)

C. Equipment Disposal

RECOMMENDED MOTION: That the Board of School Directors approves the proper disposal of obsolete electronic equipment as submitted. (*Enclosure*)

D. Lease of District Property – South Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approves the request by Stephen A. Trego, Hurricane Hill Farm, to lease the approximately thirteen (13) acres of farmland at South Brandywine Middle School from May 1, 2011 until December 31, 2011 for the fee of \$3,965 per year (\$305.00 per acre, up from \$150.00 last year and \$66.00 the year before).

5. COMMUNITY & STUDENT RELATIONS COMMITTEE (Robert Knecht, Chair)

A. Elementary Uniform Dress Code

RECOMMENDED MOTION: That the Board of School Directors adopts a uniform dress code policy with black or tan bottoms & polo tops of red, black or white for the elementary schools for the 2011-2012 school year. *(Enclosure)*

Elementary Uniform Dress Code Approved Vote: 8-1-0 Opposed: Johnson
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Motion: Diane Brownfield Second: Dr. Tonya Taylor Vote: 8-1-0

B. Student Discipline Hearings

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. *(Enclosure)*

Student Discipline Hearing Approved Vote: 8-1-0 Opposed: R. Knecht

Motion: Diane Brownfield Second: Rick Ritter Vote: 8-1-0

<u>Student #</u>	<u>Actions</u>
11DH26	22 day expulsion and Student Discipline Committee Behavioral Contract
11DH27	30 day expulsion and referral to the Gordon Education Center
11DH28	30 day expulsion
11DH29	15 day expulsion
11DH30	15 day expulsion
11DH31	In-home instruction pending start date at the Gordon Education Center
11DH32	Referred to the Gordon Education Center
11DH33	Expelled for the balance of the 2010-11 school year
11DH34	In-home instruction pending start date at the Gordon Education Center
11DH35	15 day expulsion
11DH36	In-home instruction for 30 school days
11DH37	In-home instruction for 45 school days
11DH38	In-home tutoring for 30 school days
11DH39	Referred to alternative educational setting
11DH40	13 day expulsion and Student Discipline Committee Behavioral Contract
11DH41	In-home instruction for 30 school days
11DH42	In-home instruction for the balance of the 2010-2011 school year

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

1. Jim Caldwell – talked about budget
2. Melinda Stevers – spoke about dress code

ADDITIONAL BOARD MEMBERS' REPORTS

Diane Brownfield and Dr. Tonya Thames Taylor reported on their NSBA Conference attendance.

INFORMATION ITEMS

ADJOURNMENT

The meeting was adjourned at 9:18 P.M. on a motion by Neil Campbell and seconded by Paul Johnson.

Respectfully submitted,

Kenneth D. Lupold, Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.